

**MINUTES OF THE SUNDOWNER RESIDENTS' ASSOCIATION  
COMMITTEE MEETING HELD AT SHELL GARAGE, SUNDOWNER  
ON THURSDAY 20 JULY 2017 AT 19:00**

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**Present:**

TN	Tahana Ndlovu	Chairman
BA	Baffuur Ababio	Vice Chairman
PW	Pat Woods	Committee Member
CC	Chester Connolly	Committee Member
US	Ulrike Schöttler	Committee Member
AS	Adam Scott	Committee Member
ST	Shane Theunissen	Londoloza (LL)

**Apologies:**

DS	Dirk Schöttler	
AK	Anne Koppenaal	Security/ Admin
LV	Lance Verster	Londoloza (LL)

**Absent:**

BC	Brian Crail	Bookkeeper
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Item	Action	Due																
<p><b>1. <u>Opening</u></b></p> <p>TN opened the meeting at 19:00 Welcome, signing of register, apologies tendered and absentees.</p>																		
<p>• <b><u>Londoloza Update</u></b></p> <p><b>Motor Vehicle Report</b> Report of motor vehicle patrols and responses to call-outs for the period 18 June 2017 to 19 July 2017.</p> <table border="0" style="margin-left: 40px;"> <thead> <tr> <th>VEHICLE</th> <th>KM</th> <th>HR</th> <th>MIN</th> </tr> </thead> <tbody> <tr> <td>SR1 (1)</td> <td style="text-align: right;">7,539.13</td> <td style="text-align: right;">497</td> <td style="text-align: right;">27</td> </tr> <tr> <td>SR1 (2)</td> <td style="text-align: right; border-top: 1px solid black;">7,728.99</td> <td style="text-align: right; border-top: 1px solid black;">431</td> <td style="text-align: right; border-top: 1px solid black;">44</td> </tr> <tr> <td></td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">15,268.12</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">929</td> <td style="text-align: right; border-top: 1px solid black; border-bottom: 3px double black;">11</td> </tr> </tbody> </table> <p><b>Crime Stats</b></p> <ul style="list-style-type: none"> <li>• <i>12 July 2017- 06:30</i> Armed House Robbery</li> </ul> <p><b>CCTV Cameras</b></p> <ul style="list-style-type: none"> <li>• Regulator for CCTV camera on Taurus is working.</li> <li>• IP CAMERAS – Need comprehensive quote for cameras – street by street.</li> <li>• Number plate recognition at entry and exit points. These cameras are expensive (± R28,000 per camera)</li> </ul>	VEHICLE	KM	HR	MIN	SR1 (1)	7,539.13	497	27	SR1 (2)	7,728.99	431	44		15,268.12	929	11		
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<ul style="list-style-type: none"> <li>• CCTV cameras @ greenbelt</li> <li>• Lance to resend quotes</li> </ul> <p><b>General Crime update</b></p> <ul style="list-style-type: none"> <li>• Greenbelt op (late afternoon) in Sundowner</li> <li>• Theft of (and out of) motor vehicles continues to be a problem</li> <li>• Criminals break in while residents are at home – they want you at home for access to <ul style="list-style-type: none"> <li>○ Credit and Bank cards</li> <li>○ Safes</li> <li>○ Etc.</li> </ul> </li> <li>• Be aware of suspicious behaviour in your neighbourhood</li> <li>• Take note of suspicious vehicles – criminals are often using NEW, high value motor vehicles</li> <li>• Some teething problems with the new software (Management System) installed on 1 July 2017 in the Control Room, but ultimately will make a big difference to CRM</li> <li>• Consider NOTICES at entrances to Sundowner – something along the lines of BEWARE – CCTV – 24 HOUR SURVEILLANCE CC and LL to present ideas for the wording SRA and Londoloza co-branding exercise</li> </ul>	<p>LV</p> <p>ST</p> <p>AS</p> <p>CC ST</p>	
<p><b>2. <u>Monthly Finance Report</u></b></p> <ul style="list-style-type: none"> <li>• A Surplus of R 16,870347 was recorded for the month of June 2017. This is a “temporary surplus” to the suspension of the gardening services as per standard operational procedure during the winter months</li> <li>• Total for the period 01-03-2017 to 30-06-2017 R 11,133.98 Surplus.</li> <li>• The debtors’ book <u>is</u> being carefully monitored by the committee.</li> </ul>		
<p><b>3. <u>Sector 1 Meeting</u></b></p> <p>PW attended the meeting on 10 July 2017</p> <ul style="list-style-type: none"> <li>• Except for an increase in Residential Robberies, all crime went down this month, except for Residential</li> <li>• Undercover ops have resulted in the retrieval of stolen property and drug-related arrests as well as the recovery of un-licenced firearms.</li> <li>• Report incidents and obtain a case number. If your stolen goods are recovered and you do not have a case number – you will not be able to get your goods back.</li> <li>• Problem with Drugs at Sundowner Park, as well as Townhouse Complexes</li> <li>• Sector 1 has only 1 vehicle</li> <li>• Sector 1 does not have a fully functional, proper committee</li> </ul>		

<p>structure in place</p> <p>* Our Acting Chairman may not be appointed as Chairman because he is not a South African Citizen  * No Vice Chairman has been appointed  These positions need to be filled and an appeal was made for volunteers to make themselves available.</p> <ul style="list-style-type: none"> <li>• Councillor Wendy Alexander (Ward 134) and Councillor Dalu Cele (Ward 101) attended the meeting</li> <li>* Golden Harvest – continues to be a challenge</li> <li>* Drugs continue to be a major issue in Sector 1 and several initiatives are on-going to try to address this problem</li> <li>* Initiative to work together with the “trolley” guys on recycling program has gained momentum in Sharonlea. RAs and residents are being asked to get involved in recycling campaigns.</li> </ul>		
<p><b>4. <u>Admin – June 2017</u></b></p> <ul style="list-style-type: none"> <li>• <b>1 New Member</b></li> <li>• <b>NO Cancellations</b></li> <li>• <b>Incidents May/June 2017</b>  - 12 July  Residential Burglary</li> <li>• <b>Debtors Follow-up</b>  On going</li> <li>• Weekly tracking reports are done to ensure that vehicles are covering the area regularly. Anne is currently sending these reports to TN – should go to the entire committee</li> </ul>	AK	
<p><b>5. <u>Chairman’s Feedback &amp; Projects</u></b></p> <p><b>Speed Bumps</b></p> <ul style="list-style-type: none"> <li>• Speed Bumps MUST take priority.</li> <li>• Funding of the Speed Bumps was discussed. A final decision must now be made. Committee to discuss via email to get a resolution and communicate to residents before next meeting</li> <li>• Advertising at the Speed Bumps – need to find out what rules govern advertising at the Speed Bumps</li> <li>• Implementation of speed bumps will be phased – starting in Taurus Road.</li> <li>• Speed Bumps will also be built/installed at Sundowner entrance and exit points as part of the approved application to JRA.</li> </ul> <p><b>Palisade Fencing</b></p> <ul style="list-style-type: none"> <li>• Replacement and refurbishing of palisade fencing around Sundowner – is an on-going project.</li> </ul> <p><b>Membership Drive</b></p> <ul style="list-style-type: none"> <li>• Various ideas were discussed in the endeavour to increase</li> </ul>	<p>TN</p> <p>BA  AS  CC  TN/US</p>	

<p>membership</p> <ul style="list-style-type: none"> <li>○ Pamphlet drop</li> <li>○ Advertising on Booms</li> <li>○ Communique</li> <li>○ Reinstate “Paying Member” signs</li> <li>○ Need to generate advertising revenue (social media)</li> </ul> <ul style="list-style-type: none"> <li>● Review the response from the “Baffuor” survey – residents who are prepared to join for a lower fee</li> <li>● Discussed requests for “reduced” contributions from certain residents in Sundowner. Very tricky to handle and we need to be aware that this could open the “flood-gate” for these kind of dispensations. Decided that we need to be consistent with the charges (at present) until we can come up with a viable alternative.</li> </ul> <p><b>Booms</b></p> <ul style="list-style-type: none"> <li>● Maintenance and upgrading of booms – on-going</li> <li>● Advertising at booms</li> <li>● Broken boom @ Apollo – investigate if there are better booms technologies in the market</li> </ul> <p><b>Social Media</b></p> <p>Website, Facebook, WhatsApp Groups</p> <ul style="list-style-type: none"> <li>● Spec/scope of work for website to be provided and potential developers to submit quotes for the work required to upgrade the Website and official SRA Facebook page</li> <li>● WhatsApp Groups – identify and set up additional (community interactive platforms,etc)whats app group besides primary security one where necessary</li> </ul> <p><b>Bank Account Signatories</b></p> <ul style="list-style-type: none"> <li>● New signatories have their PIN numbers TN, BA, DS and BC</li> </ul> <p><b>Meetings With Complexes</b></p> <ul style="list-style-type: none"> <li>● TN and DS to set up meetings with Chairmen of complexes</li> </ul> <p><b>Follow Up Discussion of Meeting with 3</b></p> <ul style="list-style-type: none"> <li>● Met at Shell Garage on Thursday 29 June at 19:00 to discuss the discussion document submitted by the 3 residents and the way forward. Response to be written.</li> </ul>	<p>US</p> <p>CC</p> <p>TN</p> <p>TN</p>	
<p><b>6. <u>Meeting closed at 20:30</u></b></p> <p><b>Next Meeting</b>  <b>Thursday 24 August 2017</b>  <b>Shell Garage</b>  <b>19:00</b></p>		