

**MINUTES OF THE SUNDOWNER RESIDENTS' ASSOCIATION MEETING
HELD ON 20TH October 2016 AT CURRO AURORA**

Present:

(TN) Tahana Ndlovu	Chairperson
(PW) Pat Woods	Committee Member
(CC) Chester Connolly	Committee Member
(BA) Baffuor Ababio	Committee Member
(AK) Anne Koppenaal	Security/ Admin
(ST) Shane Theunissen	Londoloza
(LV) Lance Verster	Londoloza

Apologies:

(DS) Dirk Schöttler	Committee Member
(BC) Brian Crail	Bookkeeper
(US) Ulrike Schöttler	Committee Member
(MK) Mark Klinkert	Visitor

Item	Action	Due
<p>1. TN: 19.13h</p> <p>Opening of meeting, welcome, signing of register, apologies tendered, absentees</p> <p>2. <u>Matters Arising from Previous Meeting</u></p> <p>Camera on Taurus: It was confirmed that the solar panels to power the CCTV in the greenbelt, have been installed by Londoloza and the cameras there are working again.</p>		
<p>3. <u>Londoloza</u></p> <p>Crime stats within boomed area: Shane reported that 1 x crime incident took place in October 2016.</p> <p>1. Nissan NP 200 vehicle stolen @ 9 Denne Street on 1st October '16</p> <p>Shane reported that both reaction vehicles made a total of 242 hours for both patrolling and responding to alarms. The reaction vehicles did a combined 7 227 km in total between 19 September and 19 October 2016. SR1 was in repairs for approximate 10 days and another vehicle was sent through to SRA area.</p>	TN	

<p>New contract with Londoloza: It was noted that any changes regarding the nature of security needs to be approved at the next AGM: JP from Londoloza showed the committee some footage from licence recognition cameras that Londoloza has installed with a few of their clients. The technology looks quite impressive compared to</p>		
<p>4. <u>Monthly Finance Report</u></p> <p>TN went through the income statement and reported a total profit of Rand 6178.64 since the beginning of the current financial year. For the month of September '16 the SRA had expenses of Rand 273 919 and a total income of Rand 305 616.00. The increase in Income has been explained in the October '16 financials as being attributable to a once-off payment of 12 months' worth of contributions by a resident, at a slightly discounted rate.</p> <p>Garden service will resume as from 1 November 2016 meaning that the expenses will increase.</p> <p>The committee noted that the on-going need to manage finances prudently and reduce costs, while simultaneously accelerating various efforts aimed at increasing membership.</p> <p>Balance Sheet: TN said the Balance Sheet looks okay as we have been fortunate with VAT refunds from SARS have been received consistently in the last few months.</p> <p>Debtors List: It was agreed any bad debts to be write offs must be approved by the committee The Committee also noted an urgent need for a monthly Debtors Ageing Analysis report</p>	<p>TN</p> <p>All</p> <p>BC</p> <p>BC</p>	<p>On-going</p> <p>On-going</p>
<p>3. Admin</p> <p>AK reported a total of two new members as at 20th October joining the SRA, as replacements to previous home-owners who had sold their properties, however two members would be cancelling their contributions as at end of September '16 and one as at the end of October '16.</p> <p>Renewal of SRA Access Control: Gary Duke Attorneys reported that the re-application is still being processed and they will contact us once they have the response.</p>	<p>AK</p>	

<p style="text-align: center;">4.Feedback from Chairperson</p> <p>Speed-bumps: TN reported that the application for traffic calming measures had been submitted to JRA Operations Manager's office, as of Wednesday 19th October 2016</p>	<p style="text-align: center;">TN</p>	
<p style="text-align: center;">5.Advertising contracts</p> <p>The committee noted the need to review when contracts were due for renewal/termination.CC to obtain a list of contract renewal/termination from BC</p>		
<p style="text-align: center;">6.Sector 1 CPF feedback</p> <p>PW gave feedback from the CPF.Noted increases in car jamming within the sector. Also key to note were incidents when people had called Uber taxis. The CPF has advised Uber users to insist on checking ID and drivers licences of Uber drivers. An extra precaution is to insist the driver opens the boot of the vehicle before boarding as there have been incidents of people being ambushed while Uber taxis are in motion by criminals hiding in vehicle boot.</p> <p>The Honeydew CPF is asking for donations for the trauma counselling centre that is run from Honeydew Police station as the trauma centre is in financial distress.</p>		
<p style="text-align: center;">7.General</p> <p>Vice-chair: Committee agreed to nominate a vice-chairperson. All nominations to be sent to Anne</p> <p>Financial approval controls : committee agreed on the need to implement a financial approval matrix to ensure better controls</p>	<p style="text-align: center;">All</p> <p style="text-align: center;">All</p>	<p style="text-align: center;">17/11/16</p> <p style="text-align: center;">20/11/16</p>

8.Meeting closed at 21h05

Next meeting: 17th November 2016 at Milky Way Curro
Aurora at 19h00