

**MINUTES OF THE SUNDOWNER RESIDENTS' ASSOCIATION MEETING  
HELD ON 19<sup>TH</sup> September 2016 AT CURRO AURORA**

**Present:**

(TN) Tahana Ndlovu	Chairperson
(US) Ulrike Schöttler	Committee Member
(BC) Brian Crail	Bookkeeper
(AK) Anne Koppenaal	Security/ Admin
Shane Theunissen	Londoloza
(MK) Mark Klinkert	Visitor

**Apologies:**

(BA) Baffuor Ababio	Committee Member
(DS) Dirk Schöttler	Committee Member
(PW) Pat Woods	Committee Member

**Without apology:**

(CC) Chester Connolly	Committee Member
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<b>Item</b>	<b>Action</b>	<b>Due</b>
<p><b>1. TN: 19.13h</b></p> <p>Opening of meeting, welcome, signing of register, apologies tendered, absentees</p> <p><b>2. <u>Matters Arising from Previous Meeting</u></b></p> <p><b>Camera on Taurus:</b> The agreed share of the costs for the solar panels to power the CCTV in the greenbelt, have been paid by the SRA towards Londoloza. As soon as Londoloza pays the remaining half the solar panels will be installed.</p>		
<p><b>3. <u>Londoloza</u></b></p> <p>MK suggested creating a security page on the SRA website with useful crime tips for the residents to follow. All crime tips will be collected and a summary will be sent to TN and AK for publication.</p> <p><b>Crime stats within boomed area:</b> Shane reported two crime incidents in September 2016.</p> <ol style="list-style-type: none"> <li>1. Break-in and burglary in Aquilla Road</li> <li>2. Handbag taken out of Fortuner at Sundowner Plaza parking</li> </ol> <p>A non-crime incident happened when a woman lost control over her vehicle while driving in Aries and damaging the surrounding perimeter poles of the park.</p>	ST+AK	

<p>Londoloza didn't have any access to the property in Aquilla Road while the burglary took place therefore Shane recommended having a key-pad (with a valid code) installed at the gate of the premises in order to have access to the property should there be an emergency/ robbery and or burglary. .</p> <p>Shane reported that both reaction vehicles made a total of 881 hours for both patrolling and responding to alarms.</p> <p>The reaction vehicles did a combined 14758 km in total between 19 August and 19 September 2016.</p> <p><b>New contract with Londoloza:</b></p> <p>It was discussed that any changes regarding the nature of security needs to be approved at the next AGM:</p> <p>Suggestions were made to remove 2 guards from Taurus and Apollo booms and get pressure pads for opening the booms.</p> <p>Further it was mentioned to introduce the license recognition cameras by sending out notifications to the residents. MK and TN to attend to this.</p>		
<p><b>4. <u>Monthly Finance Report</u></b></p> <p>BC went through the income statement and reported a total loss of Rand 25 500.00 since the beginning of the year (January). He pointed out that the SRA has Rand 280 000.00 expenses per month and a total income of Rand 295 000.00.</p> <p>Garden service will resume as from 1 October 2016 meaning that the expenses will increase.</p> <p>The Semira Complex increased their contribution to assist the SRA and their Committee. AK sent a letter of appreciation and thanked them.</p> <p><b>Balance Sheet:</b></p> <p>BC said the Balance Sheet looks good as a VAT refund from SARS has been received. An average of Rand 71 000.00 is being received back from SARS every month.</p> <p><b>Debtors List:</b></p> <p>It was agreed to draft a standard letter/ template for members who are not paying their contributions, stating re-payment options and a specific date when to bring contributions up-to-date.</p>	BC	

<p><b>5. <u>Admin</u></b>  AK reported a total of three new members as at 19<sup>th</sup> Sept joining the SRA however one member cancelled their contributions as at end of August.  <b>Renewal SRA Access Control:</b> Gary Duke Attorneys reported that the re-application is still being processed and they will contact us once they have the response.</p>		
<p><b>6. <u>Feedback from Chairperson</u></b>   <b>Sundowner Park:</b> Eva to be asked for feedback  <b>Speed-bumps:</b> TN reported all documents for submission are ready to go out to JRA within the next week.</p>	US  TN	
<p><b>7. <u>Meeting closed at 20.25h</u></b>   <u><b>Next meeting: 20 October 2016 at Milky Way Curro Aurora at 19.00h</b></u></p>		